

# In-person Project Training for Groups

## Essentials of Construction PM- #121



"I am currently applying many of the ideas and logic to my current project portfolio with very good results, it has actually made my job easier or at the very least, less stressful."

Tim Carney, City of Norwalk

"I could learn at my own pace and absorb more detail, rather than churning through assignment after assignment and not pausing to actually LEARN the materials."

Jack Hall, Attenza

"The movies of project managers gave a look at real life situations. It's one thing to read about it, but quite another to see it."

Diane Lombardi, Verizon Wireless

### *Facts, Requirements, Accreditations*

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- ☑ **Designed for:** Construction professionals wanting a complete methodology
- ☑ **Level:** Basic techniques for small and medium projects
- ☑ **Hours of Work:** 16 hours in the classroom with advanced reading
- ☑ **Assignments:** 6 construction case study assignments in class (plans, schedules, status)
- ☑ **Credits:** 1 graduate credit, 30 PDUs from PMI
- ☑ **Cost:** \$13,500 for up to 20 people, includes all materials & books

### *How In-person Training Works*

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- ☑ Learn by doing project plans, schedules, assignments, problem solving
- ☑ Two instructors in class so no one falls behind
- ☑ Attendees learn by managing a realistic construction project through:
  - Planning deliverables & assignments
  - Building concise project plans with software quality control
  - Scheduling your team in MS Project
- ☑ Receive personal feedback on each assignment
- ☑ Work with the instructors in live simulations and role-playing
- ☑ Receive 1 year of support and advice after completing the course

### *Master Skills for Consistent Construction Project Success*

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- ☑ Communicate crystal clear assignments to sub-contractors
- ☑ Unearth all the customer requirements up front
- ☑ Define clear accountability for end results
- ☑ Build a work breakdown structure (WBS) with clear expectations
- ☑ Estimate durations accurately
- ☑ Optimize the schedule to make the best use of resources
- ☑ Handle conflicts so work progresses
- ☑ Deliver concise presentations of project plans and schedules
- ☑ Track status, spot problems and report progress